MANAGING EMPLOYEE PERFORMANCE

A good performance management system works towards the improvement of the overall organizational performance by managing the performances of teams and individuals to ensure the achievement of the overall organizational ambitions and goals.

Course Objective

Upon the completion of this two-day training, participants are expected to:

- ☑ Advantage of having KPI in your business
- ☑ Compulsory task before set KPI
- ☑ Key in seeing KPI to individual role
- ☑ Link people performance to organization performance
- ☑ Improve KPI Result through performance coaching

Who Should Attend?

The course is designed for directors, HR managers/Officers, all levels of managers and who work related to managing human resources in order to implement operational processes and working conditions more effectively within companies and NGOs.

Course Outline

- Module 1: What is Performance Management?
- Benefit of Performance Management!
- Module 2: How to set KPI to actively grow business as well as employees?
- Module 3: Practice how the Key Performance Indicator is structured.
- Module 4: Challenge during implementation
- Module 5: Performance Monitoring

Course Structure

The certificate course in Managing Employee Performance takes approximately 16 hours OR is offered 2 days. The course is based on a participatory, active learning approach, and group discussions. An Action Guide for Managing Employee Performance, by Ms. You Bory. Participants will receive a Certificate of Participation upon successful completion of the course. The maximum number of participants is 20.